

# KENTUCKY IRP WEB APPLICATION FORM

**COMPANY NAME:** \_\_\_\_\_

**US DOT#:** \_\_\_\_\_ **IRP NUMBER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **FAX #:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

To access the system you will need a PIN# (password) along with a Client ID. We are using the IRP# as the client id and you will be allowed to tell us what you want your PIN# to be. The PIN# must be at least 6 characters but no more than 10 and may be alpha or numeric.  
Please enter the PIN# you would like assigned to your account:

**PIN#:** \_\_\_\_\_ **CD Requested** ☐

**MAIL TO: Division of Motor Carriers IRP Branch PO Box 2323 Frankfort, KY 40602-2323**  
**Or fax to (502) 564-2950. Please do not fax if you intend to sign up for ACH debit.**

Once we receive the application, we will get you setup as soon as possible. We will notify you by e-mail, mail or phone when we have you set up and ready to go. If you are requesting a CD be sent to you, please mark the CD requested block above. Please contact the IRP office at 502-564-4120 if you have any questions.

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## **AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS**

### **ACH Debit (OPTIONAL)**

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**I (we) hereby authorize The Commonwealth of Kentucky, hereinafter called The Commonwealth, to initiate debits entries to my (our) checking account indicated below and the depository named below, hereinafter called DEPOSITORY, to debit the same to such account.**

**DEPOSITORY**  
**NAME:** \_\_\_\_\_ **BRANCH:** \_\_\_\_\_  
(Your bank)

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**TRANSIT/ABA NO.:** \_\_\_\_\_ **ACCOUNT NO.:** \_\_\_\_\_  
(Your account #)

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**This authority is to remain in full force and effect until The Commonwealth and DEPOSITORY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford The Commonwealth and DEPOSITORY a reasonable opportunity to act on it.**

**Please include a voided check with the completed form.**

Filing your return over the web (**at work or at home**) eliminates the need for you to fill out a check and mail it to us. It eliminates the need for us to process your bill and prepare a deposit slip for our bank. Finally, it eliminates the need for either of our banks to process your check. Your bank statement will actually show that the amount deducted was transferred to The Commonwealth of Kentucky and was for your IRP bill.

Any changes to the PIN# you selected or bank account number must be done in writing and will not be accessible through our normal call in procedures.